



Incline Village Crystal Bay Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the Incline Village Crystal Bay Citizens Advisory Board meeting held at Incline Village General Improvement District, 893 Southwood Blvd, Incline Village, NV 89451 on March 23, 2015, 5:30 P.M.

1. *CALL TO ORDER/ PLEDGE OF ALLEGIANCE - Chairman Mark Alexander called the meeting to order 5:30pm. Bill Devine led the pledge of allegiance.

2. *ROLL CALL/DETERMINATION OF A QUORUM - Alexander, Mark; Miller, Judy; Devine, Bill; Lyons, Kevin; Eick, Gerry. A quorum was determined.

3. *PUBLIC COMMENT –

Jeff Church introduced himself. He said Washoe County is owed \$1.4 million dollars in subsidy for crime lab services. Reno has been receiving free services. In addition, Reno is suing Washoe County over fire protection. Washoe subsidizes Reno for the homeless shelter. Reno is the poster child for mismanagement. Fire stations sit empty but relies on Washoe County for fire support. He mentioned AB54/NRS 354 and asked the question of what happens if Reno goes broke? They have debt in forbearance. Washoe County has to take on the debt and he said that according to the Fire Ballot, we, Incline Village / Crystal Bay, paid for fire services in Reno through our County taxes and that our money shouldn't go to that purpose. Washoe always has to step in but this action is not for the benefit of Incline Village / Crystal Bay.

Mark closed public comment.

4. APPROVAL OF THE AGENDA FOR THE MEETING OF MARCH 23, 2015 –

Bill Devine made a motion to approve the agenda for the meeting of **MARCH 23, 2015**. Judy Miller seconded the motion to approve the agenda. The motion passed unanimously.

5. APPROVAL OF THE MINUTES FOR THE SPECIAL MEETING OF SEPTEMBER 29, 2014 -

Bill Devine made a motion to approve the minutes from the SEPTEMBER 29, 2014 special meeting. Judy Miller seconded the motion. The motion passed unanimously.

6. *UPDATES/ANNOUNCEMENTS AND CORRESPONDENCE – This item is limited to updates and announcements from CAB members, or review of correspondence received by the CAB.

Mark said they had received the correspondence from Jeff Church and the letter was submitted.

Kevin Lyons wants the CAB to discuss two things: Fiber Optic Cable: Kevin advised that he has spoken to someone who brought fiber optics up through Carson City. Kevin said this is something we can agendaize and have a speaker. He said the company is Braxis fiber. They did the fiber hood in Palo Alto. The project there was a 2 year, million dollar project. The individual he spoke with is looking into bringing fiber up to the Tahoe Basin through either Carson or Kings Beach. Mark said he researched alternatives services to his house. Currently there is Charter or AT&T. He said the options are limited because of lack of fiber network. It would be a third option. There is lack of capacity.

Mark also asked Kevin to talk about Flash Vote. Kevin is the founder of flash vote. April 6, it will be introduced to the IVGID area and they will test it. You will receive something in the mail to invite them

to join. Mark asked the community if they received information regarding Flash Vote. Mark said he spoke with Sarah, and she was encouraged for community interface. It takes 30 second to respond. It polls your and everyone else's input.

Kevin read the agenda and advised that it doesn't feel like its citizen centric. He said it needs more citizen centric items.

Mark closed item 6.

7. *PUBLIC OFFICIAL REPORTS

A.*Washoe County Commissioner Update – Commissioner Marsha Berkbigler was unable to attend. Commissioner Berkbigler may be reached at 775-328-2005 or mberkbigler@washoecounty.us.

B.*County Update – Sarah Tone, Office of the County Manager will provide an update on County services and is available to answer questions and concerns. Please feel free to contact her at STone@washoecounty.us or (775) 328-2721. To sign up to receive email updates from the County visit www.washoecounty.us/cmail.

Sarah Tone gave an update:

- Recruitment for CAB members begins April 1st. The term begins July 1st
- On April 14, the County Manager will give a State of the County address. The video presentation illustrates what the County does for your day to day life. It will be showed again on the April 15th 10am County Commissioners Board meeting. Please watch on the County's TV channel. She would like to share that video.
- Washoe County Website has been launched. It's dynamic. Washoe County serves 400,000 in unincorporated area. There were links that were broken but has evolved. It's a lot more accessible for mobile device users. KPS3 designed the website. There are many features based on user analysis. Large search bar with Google search engine. Other features are direct links for video platforms, social feeds, and an opportunity for citizens to submit their photos of Washoe County.
- There are many Washoe County code updates, including sign codes, animal, parks and open space.
- Trash franchise agreement doesn't apply to Incline Village/Crystal Bay;
- Social issues with vacation rentals;
- Handicap parking rules and regulations: Sarah brought Mark those codes and regs. If you feel a certain building needs to be reviewed about codes, call them and they will see if they are meeting codes;
- Mark said he feels some buildings haven't gone through enough of the permitting process and bring things current with code. The users of the facility don't have the availability of handicap parking. It needs signage additional to painted concrete. Once it snows, it's difficult to make out where to park unless there is appropriate signage. If there isn't a substantial change in the building, do we go on with compliance?
- Sarah said the process for strategic planning has had great results with staff and local leaders. One of the core goals addresses the aging population. It will be great to see where the County is going.

Mark closed item 7.

8. *PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES

Chair, Mark Alexander, 775.772.9128 Recording Secretary, Misty Moga – mistybray33@yahoo.com CAB Program – 775.328.2720

A. Washoe County Sheriff Office (WCSO) – Report on public safety issues and concerns. Information about WCSO is available online at www.washoesheriff.com or 775-328-3001.

Lt. Jeff Clark, substation commander gave an update:

Biggest thing they have been working on:

- 33 reports on graffiti and cleaned up. Sheriffs are working with inmate work crew with the cleanup efforts. They are trying to determine if the graffiti was here before reports or if they have a lot of new graffiti. He encouraged people at the Bonanza meeting to make reports if they see it.
- Lt. Clark said they had a gang unit up a few weeks ago. They conducted a knock and talk. We hope they made an impact. The offenders know we are watching them. Resident deputies have been up here one year now, and he said they feel they have made an impact in the community, and bridged the gap with the additional resources.
- Judy asked about problems with vacation rentals. Lt. Clark said they had some but it was really light. Lt. Clark said this topic comes up over and over. He said they are not getting a lot of reports for it. If the property owners have issues, they need to call the sheriff; it will give a good representation of reports. The complaints come from the trash and bear problems.
- Bears are coming out of hibernation due to the warming weather. Please be diligent with your trash. Lock up your trash.
- Emergency evacuation drill on May 30th conducted by community services; animal services; search and rescue; sheriff and fire department. This will be held in the Ski Way area.
- Mark talked about the graffiti. He said as a building owner in Reno, the gang will etch the windows, and there is a service will come out and polish the window for \$250. It doesn't have to be replaced.
- There was a question about the traffic monitoring trailer / sign. Is data being collected? Lt. Clark said the Sheriff department sign collects a lot of data and its being utilized. Lt. Clark said it collects how many cars, speeds, cars turning on alternative routes. The average speed is lower than the speed limit.
- Lt. Clark said they are getting two radar guns which will help the deputies; it's hard to run radar with curves in the road. We encourage everyone to give us a call for problem areas. The radar gun can be pointed in any direction. This will help with detecting speeding.
- Lt. Clark said Bill Devine is retiring; we are losing a tremendous resource.

Chris from NHP

- They are at the Incline substation; dedicated to the community.
- People were cutting through the Shell Service Station, and the NHP were sitting out there to prevent that from happening. People came to talk to them as they were parked there.
- The NHP are focusing on the 35 MPH speed limit through the town.
- Highway patrol is dedicating a lot of time in the village; they have to cover all the way down to Stateline and all the passes, Stateline to Stateline.
- Mark said all the streets in Crystal Bay are 15 MPH.
- Mark asked to please include NHP updates in future agendas.

B. North Lake Tahoe Fire Protection District (NLTFPD) – Report on fire issues and concerns. Information about NLTFPD is available online at www.NLTFPD.net or 775-831-0351.

Steve Ikem gave an update:

- There will be an evacuation drill is on May 30th – there will be training meetings on May 16 and May 19th and if you are involved in the evacuation drill, please attend the training.

- NLTFPD have 2 new fire trucks; they are still being outfitted and they will be out on the road within the next month or so.
- 419 service calls for the year which includes fires and medical.
- Mark asked about the new rigs. Are they structure rigs? Steve said they are type one structure protection.
- For the May 30th evacuation, the trainings are May 16 at 9am and May 19 at 6pm. The Boy Scouts will be part of this event.

Mark closed item 8.

9. *UPDATE ON REGIONAL PARKS AND OPEN SPACE – Report and update on Washoe County Regional Parks and Open Space Issues to potentially include a discussion on taxes allocated to parks construction and proposed trail systems between Crystal Bay and Incline Village, Nevada (Statewide to Statewide). A representative from Washoe County Community Services Department (CSD) will be available to present information and address Citizen Advisory Board and community questions. For additional information, please visit www.washoecounty.us/parks or call 775-823-6500.

- Cheryl Surface introduced herself and her team and those involved with the Nevada Stateland Bikeway team.
- Mark and Judy asked about the residential construction tax.
- Rosemary talked about what the Residential Construction Tax (chapter 278 in NRS), also known as the Park tax. It provides for collection of a tax of 1% of assessed value placed on a property with a cap of \$1000. Legislation says it can be used for particular reasons. It's in legislations for changes. No predictions on where that will go. Rosemary said we are paying attention to changing the language so the money can be used for maintenance. That is a key component. Karen said it hasn't moved out of committee process yet. She said it's being reviewed by the Natural Resource Committee or Ways and Means Committee and that State Lands is driving it forward. Karen said the language is difficult to change because Las Vegas controls it. Their builders association doesn't want the change. Rosemary said in the late 70s and 80s it was changed. It's tough to change. Two strong factions of people are affected by it. By being mandate by NRS, we account for the funds received in geographic area for those funds.
- Rosemary reported approximately \$502,000 is in the account for Crystal Bay. Incline Village has \$600K in accounts. In 2008, Bill Horn presented a project. It costs \$69,000 for preliminary planning. There is a process for using the money. The Park Commission/Director will bring the proposal/plan down to the Washoe Park Commission to get the money. Karen said it took years for the gateway parks at both ends of Incline Village. It was a dual process in the past to get recommendation from CAB and Board of Trustees to receive public comment on how those funds are spent.
- Mark said we don't have any children's park in Crystal Bay. He said they have a designated place. He talked about the Boulder Bay building permit. He said the potential park land had been leveled and prepared; and asked what can we do to start moving that forward?
- Sheryl Surface said she has meet with Boulder Bay for Mariners Park. She said they wanted to carve out a segment there for a park type for park amenities. They have amenities and as they just got funding, they will move forward.
- Mark asked why we have to wait for Boulder Bay; can we advance the park process? Karen said they planned the park to be located adjacent to Reservoir Road originally, and then they had the idea to shift it east, so there was a delay with that and funding. That was the reason for

the delay. They will transfer the property to Washoe County to get it taken care of. Mark said the land is ready and laid out.

- Rosemary said they are looking at what elements would work there. She said as the Boulder Bay building is being built, there will be more money coming in. Mark said it's capped at \$1000. Rosemary said there are more than that available for spending in that park. Mark said he is concerned there will be a change in allocation in the money for other uses and that he is concerned about that. Mark said if the money is earmarked it for that park, let's get on with it. Sheryl said it's a quick process.
- Mark asked Sarah about a committee regarding this park. He would like this to be identified on the master plan. What do we need to do to provide input to get it facilitated? Rosemary said the money is in place for the money to be spent. Sarah said she will get with Sheryl to form a committee. She will get a status regarding a legislative update. Sheryl coordinates the Tahoe team to discuss the Tahoe issues.
- Mark said he wants this on the agenda so we can track progress. He wants deliverables and expectations from us and for the County. He said he would like a timeline.
- Wayne Ford said Highway 28 is a far from meeting TRPA scenic corridor. The cut in the land wasn't mitigated; adding a park there would bring up that score. It's a win win. There are a lot of reasons to make it a park. It's a natural fit.

Derek Kirkland gave an update on Nevada State Land Bikeway:

- Derek handed out information and maps.
- 28 Corridor Management Plan.
- Successful with getting Federal Lands Grants for the bikeway from Incline to Sand Harbor, and some safety improvement to forest service lots up to Spooner.
- Total project: \$23 million. \$12.5 is Federal Lands Access program. NDOT and other federal grants have brought money to the table.
- He showed the map to show what was approved.
- Construction schedule: end of summer start on Lakeshore Blvd to Hidden Beach. Expect a lot of users. It will be on the mountain side. 2nd two miles on the lakeside by Sand Harbor.
- Karen said they are working on the co-location of the IVGID export line with the bikeway. Working on the co-location alignment and begin environmental process in the spring and hope to complete it by next fall. Brad Johnson and Joe Pomroy from IVGID Public Works is the lead on this project.
- Bill Devine asked about the trail location. Derek said it's a 10 foot wide paved path. It's on state parks and Washoe County land. State parks will take up most of it.
- Sheryl said they will re-locate of roadside parking. It will be re-located into parking nodes along the highway. Eventually the east shore express will service the entire corridor.
- Mark asked what will happen within the 5-7 years of the plan. Karen said hopefully it will be completed. Derek said hopefully priorities 1, 2, 3 (phase 1 and 2) will be completed. Incline to US 50 is the goal for the next 5-7 years. Mark asked about the stretch from Crystal Bay to Incline Village. Karen said that is in the plan and budget. She said the issue is in order to get the federal funding and resources, they needed to start with highest priority use areas. Mark said there are no higher safety priority than the Crystal Bay route. Karen said yes, it's very dangerous. Karen said they had to consider funding. She said she wants to address the Mariner Park and path connection.
- Mark said he has looked at the uphill alignment, property ownership, and grading and provided a topo map highlighting the alignment he proposed. She said she will be happy to visit it. Will Rogers had done some design work. Derek said in 2004 Will Rogers was hired to design an

alignment. It's on the map. The priorities lands came about with the specific funding. We are still working with the County. It has to do with resources and funding.

- Wayne Ford spoke to the Incline to Sand Harbor path. He said he visited the area in the past summer. He said it's being mistreated by people. There needs to be enforcement. It's State land and the county sheriff can't get down there. With improved access, there will be 100s more people using the area. There is an issue with enforcement. Karen said this will provide access for those to do a clean-up by rangers and enforcement. Even the emergency services can better access with the path projects.
- Derek said they will develop a public notification plan for the community to stay up to date. Mark said he wishes to get an update.

Mark closed item 9.

10. *REGIONAL ANIMAL SERVICES, ORDINANCES – Update and discussion on Washoe County Regional Animal Services ordinances. Bobby Smith, Washoe County Regional Animal Services will provide general information on Washoe County Ordinances regulating Regional Animal Services identifying the current language for leash requirements in congested areas. For additional information, please visit www.washoecounty.us/animals or call 775-322-DOGS (3647).

Bobby Smith gave an update as follows:

- Bobby introduced the Animal Services Director, Shyanne Schull.
- Animal Services became a standalone department in July 2014.
- He showed Washoe County map of animal congested areas.
- There are two types of congested areas: Incorporated and Unincorporated areas of the County. Within the Unincorporated, there is a restraint law by a leash or a minimum of voice control. They are looking to revise that. It will be simply done with a single page. They will state: if its animal congested, you are required to be on the leash. That is the current requirement Incorporated areas.
- Bill Devine ask if that requires the County Commission to change the code? Bobby said yes. Bobby said April 14, code revisions will begin. Hopefully within 6 months, the code will be approved by the Commission. They are going progressively through the code. It was updated 10 years ago during consolidation. The language is antiquated. One of the first code revision is for feral cat. Animal control powers and duties are being clarified. We are a stand-alone department and therefore the new Director needs direction. There are some mandates to fix in the code. Realistically it will be a year for changes.
- Bill Devine said currently in Incline its voice and leash controlled. Bobby said we recommend a leash. The best animal might still have an altercation; it may be friendly or not. We cannot site for that. If it isn't under voice control, you don't have proper voice control and restraint.
- Judy Miller asked about the special collar. Bobby said these devices have limitation on the distance. If the animal doesn't come to its handler, it's not effective restraint. Bobby said they will recommend a length of 8 feet for a leash for the new code.
- Mark said he lives next to a popular walking path. He said there are people who will walk multiple dogs. Is that permissible? Bobby said they would have to show they have control over all the dogs simultaneously. If they cannot do so, that is failure to constraint. Bobby said we have to see this in our presences; otherwise, the concerned citizen has to file a complaint. We can send an officer. Animal control officers are regularly visiting.
- Judy asked who responds to calls. Bobby said many of the calls were transferred to animal control from the Sheriff's. He said they work together with the Sheriff's. Judy asked about federal lands. Bobby said national lands have a leash law but the enforcement is difficult.

Bobby said you can go online and see a map of animal congested areas. Animal congested areas is where the animal services can enforce. Bobby gave his phone number: 353-8945

Mark closed item 10.

11. *DEVELOPMENT PROJECTS – The project description is provided below with links to the application or you may visit the Planning and Development Division website and select the Application Submittals page: http://www.washoecounty.us/comdev/da/da_index.htm.

A. Variance Case Number VA15-001 (Moraine Trust) – A request to reduce the required side yard setback from eight (8) feet to ±3.96 feet to allow for a 240 square foot addition to the existing residence at 453 Winding Way, Incline Village, NV.

APN: 124-042-0

Applicant: The Moraine Trust, Attn: D.A. Griscom, Trustee

Staff Contact: Sandra Monsalve, Washoe County Senior Planner, 775-328-3608

Tentative Hearing Date: Board of Adjustment, April 2, 2015

- The property owner is requesting Variance for the right side of the house. He wants to create a great room.
- No trees will be cut.
- No views will be obstructed.
- The property is a narrow pie shape lot.
- The variance will reduce the setback line.
- Mark asked about what is on the adjoining parcel. The home owner said there is a driveway and a line of boulders.

Wayne Ford talked about defensible space and room for fire to spread. The property owner showed some slides with pictures of the variance.

Mark about the neighbor's ability to build. The property owner showed the property line and variance of 7 to 3 feet. Wayne said the neighbor would have to have a one hour fire defense construction on the wall and the neighbor would have to get a permit as well. The owner said there would be plenty of space for someone to get in through there. The property owner said the neighbor probably wouldn't build on that same side. Property owner said he wants to make the floor plan more livable.

Mark asked why he chose to expand in that direction? The property owner said the roof lines would be difficult to change with any other plan, as well as the impact of trees, boulders, and property slopes. It's not practical to expand any other way. Wayne said the lot was built in 1962; other designs wouldn't support the snow load on the house.

Sarah asked the board to please fill out the CAB member worksheet.

Mark closed item 11.

12. *CITIZEN ADVISORY BOARD MEMBERSHIP – A discussion regarding the appointment process and recruitment for the Incline Village Crystal Bay Citizen Advisory Board. Recruitment begins April 1st for positions starting July 1, 2015. For additional information, please visit www.washoecounty.us/cabs.

Bill Devine asked about expiration dates for each member. Sarah said she will bring up the roster. Mark asked about terms. Sarah said they are brand new terms with the new CAB. Mark said he is the representative from Crystal Bay and there has to be an IVGID representative. Sarah said the Commissioner also determines how the CAB is comprised. An HOA or private organizations can make recommendations. Sarah said she will prepare a staff report for the Board of County Commissioners about the CAB. She doesn't foresee any changes to the current resolution.

Mark closed item 12.

13.*OLD BUSINESS:

A.*UPDATE VACATION RENTALS IN INCLINE VILLAGE/CRYSTAL BAY – A follow-up discussion regarding the community concerns and social issues associated with neighborhood home rentals in Incline Village/Crystal Bay. This issue was previously addressed at the March 24, July 28 and September 29, 2014 Citizens Advisory Board meetings.

- Judy said it was a slow winter and rentals haven't been an issue since it's been brought up at the past meetings. She said with the spring coming, we will see more vacation rentals.
- Sarah said the Washoe County team put together the 4 page document for this CAB. The Community Services Department condensed a friendly document for a mailing. The graphics team will work on the final document. The team went to RSCVA for a mailing list. They are also addressing the online rentals for education initiative. They are working with the Sheriff's department and code enforcement. Sherriff reported 7 instances in one year. She said they are working with code and Sheriff to include other codes, and working to see if our education efforts are working.
- April 27 is the next meeting and hopefully the education piece will be completed. She said she will get feedback from the community.
- Mark said the real estate community does their own contracts which helps with regulation.
- Need to educate the VRBO or air B&B online platforms. Sarah said we are working on education initiative.

B.* UPDATE MARTIS VALLEY WEST PARCEL PROJECT, PLACER COUNTY – Citizen Advisory Board members will discuss recent progress made with the in Martis Valley West Parcel project. Martis Valley West Parcel project is located within Placer County and Nevada County, California between Kings Beach and Northstar resort straddling State Route 267. The project is within the Placer County and the Tahoe Regional Planning Agency jurisdiction. This issue was previously addressed at the July 28, September 29, 2014 Citizen Advisory Board meetings. Additional information is available at

www.placer.ca.gov/departments/communitydevelopment/envcoordsvcs/eir/martisvalleywestparcel

Mark said the real estate community had an influence and took a position and said something needs to be addressed. They wanted TRPA to take a position. Mark said Martis ridgeline development hasn't gone away, but it's a battle they don't want to address at this point.

Mark said he wants to know what is taking place regarding this matter via TRPA. Mark requested information on what is being considered with a timeline and anything the Commissioner can share with us coming from the TRPA. It was known as Martis camp, and it's now Ridgeline development.

Mark closed item 13.

14.*CHAIRMAN/BOARD MEMBER ITEMS – This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas.

- Bill Devine: wants to hear more about the money City of Reno owes to Washoe County. He said he would like clarification on this. Sarah said it will be addressed at the April 9th South Truckee Meadow/Washoe Valley meeting. She invited anyone to attend.
- Judy said she didn't believe people were notified about this meeting; it should be in the Bonanza. Sarah said the agenda is released 4 working days before the meeting. A CAB member asked about notification via the Lion's club board.
- Fiber optic options
- Flash vote
- Judy said a SNC representative said it's difficult for students to get involved with the community. Is there a way to coordinate with the County? Erica Gillette was interested. She works with the college.

Mark closed item 14.

15.*PUBLIC COMMENT – No public comment.

16. ADJOURNMENT – Bill moved to adjourn the meeting. Kevin seconded the motion to adjourn the meeting. The meeting was adjourned at 8:06pm.

Number of CAB members present: 4

Number of Public Present: 10

Presence of Elected Officials: 0

Number of staff present: 3

Submitted By: Misty Moga